



MINUTES OF THE NEIGHBOURHOOD PLANNING COMMITTEE OF KETTERING  
TOWN COUNCIL HELD IN THE MUNICIPAL OFFICES, BOWLING GREEN RD  
KETTERING AT 7.00PM ON 20<sup>th</sup> NOVEMBER 2024

Members Present: Cllrs Maggie Don (Deputy Chair – in the chair)  
Cllrs Dez Dell, Maggie Don, Edwards James Towns and Martyn  
York  
Harry Frankland and Kevin Marchand

Officers present: Martin Hammond, Town Clerk

Also present:- Neil Homer.

No members of the public/press attended.

Item Number	Description
<b>NP24/11</b>	<b>Apologies</b>  Apologies for absence were received from Cllr Scott Edwards
<b>NP24/12</b>	<b>Declarations of interest</b>  None declared
<b>NP24/13</b>	<b>Minutes</b>  The minutes of the meeting held on 30 <sup>th</sup> October were agreed as a correct record and signed by the chair.
<b>NP24/14</b>	<b>Exclusion of the press and public</b>  <b>RESOLVED</b> that the press and public be excluded from the following item, in accordance with the Public Bodies (admission to meetings) Act 1960 by reason of the confidential nature of the business to be transacted.
<b>NP24/15</b>	<b>Consultancy Support for the Central Kettering Neighbourhood Plan</b>  Neil Homer attended remotely for this item, to answer members' questions about how the delivery of consultancy support would be managed, what resource the Council would need to devote to the task, how engagement would be planned, the operation of a stakeholder panel and how the plan could be focused on what mattered and what statutorily

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	<p>could be delivered within policies. It was confirmed that the tender sum would endure unless it was agreed with the Town Council to add to it for specific purposes.</p> <p>After the discussion about these items, Neil left the meeting and it was</p> <p><b>RESOLVED</b></p> <ul style="list-style-type: none"><li>a) to recommend to full Council on 11<sup>th</sup> December that O'Neill Homer's tender for the provision of consultancy support for the Central Kettering Neighbourhood Plan be accepted.</li><li>b) To arrange a further briefing for all members on the development of the plan in due course.</li></ul> <p>The meeting then returned to public session</p>
<b>NP24/16</b>	<p><b>Stakeholder Panel</b></p> <p>A report was submitted updating members on the recruitment of stakeholders to a panel to steer the neighbourhood plan's development and to work alongside the consultants on engagement and policy development.</p> <p>To date, all those approached had agreed to take part in the panel and three slots remained to be filled .</p> <p>Members also considered the role and name of the panel, and commented on the draft terms of reference, having earlier heard from Neil Homer on the subject.</p> <p><b>RESOLVED</b> that</p> <ul style="list-style-type: none"><li>a) the panel re renamed as Advisory Group</li><li>b) the Group would be expected to meet regularly but that theme groups might do most of its work</li><li>c) the Group's terms of reference be amended accordingly and remain open to ongoing amendment as the work progressed</li><li>d) Martin Toms from Natural Ise and Kettering Eco group be approached to join the Advisory Group</li><li>e) the NN Business Network be asked to nominate a town centre business to join the Advlsory Group and</li><li>f) Faith Groups be approached so that they would be aware they would be engaged in the process early on</li></ul>
<b>NP24/17</b>	<p><b>Next meeting</b></p> <p>30<sup>th</sup> January 2025</p>

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	Meeting closed at 8.15 pm

Signed.....

Date.....