



MINUTES OF THE NEIGHBOURHOOD PLANNING COMMITTEE OF KETTERING TOWN COUNCIL HELD IN THE MUNICIPAL OFFICES, BOWLING GREEN RD KETTERING AT 7.00PM ON 30TH OCTOBER 2024

Members Present: Cllrs Dez Dell, Maggie Don, Scott Edwards and James Towns
Harry Frankland and Kevin Marchand

Officers present: Martin Hammond, Town Clerk

No members of the public/press attended.

Item Number	Description
NP24/01	Election of Chair It was moved by Cllr Don and seconded by Cllr Dell and RESOLVED that Cllr Scott Edwards be elected chair for the remainder of the municipal year.
NP24/02	Appointment of Deputy Chair It was moved by Cllr Edwards and seconded by Cllr Dell and RESOLVED that Cllr Maggie Don be appointed as the deputy chair for the remainder of the municipal year.
NP24/03	Apologies Apologies for absence were received from Cllr Eve Edwards and Martyn York
NP24/04	Declarations of interest None declared
NP24/05	Minutes of the last meeting The minutes of the meeting held on 15 th February 2024 were approved as a correct record
NP24/06	Public session

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	none
NP24/07	<p>Update and process, Central Kettering Neighbourhood Plan</p> <p>A report was submitted setting out the progress to date with the development of the neighbourhood plan. Since the report had been written, NNC had confirmed that the area had been designated under the statutory process, and that the boundary for the plan area was now fixed, the order having been signed on 24th October. Approximately 11000 people lived in the plan area, plus hundreds of businesses.</p> <p>The Council was eligible for grants of up to £18,000 to help fund the process and applications could now be submitted.</p> <p>The report set out the roadmap for the plan's development and the following points were accepted as aspects which would need to be reflected in the early stages</p> <ul style="list-style-type: none"> - The criticality of doing a great deal of engagement early on and collecting data to support the proposals likely to come forward – that stage one of the process would take more effort and time than the later stages - The desirability of sub dividing the area into several character areas to make the drafting of policies easier - The importance of engaging people on the logic of the area's boundary <p>It was noted that public and stakeholder engagement needed to span the entire town, not just those within the boundary of the plan; partly because it concerned the town centre and partly to anticipate the views of the inspector when it came to determining who should be able to vote in the referendum.</p> <p>RESOLVED that the report and the points above be noted.</p>
NP24/08	<p>Exclusion of the press and public</p> <p>It was RESOLVED that the press and public be excluded from the following item (item 9 only) in accordance the Public Bodies (Access to Meetings Act) 1960 by reason of the confidential nature of the business to be transacted</p>
NP24/09	<p>Appointment of consultants to support the development of the Central Kettering neighbourhood plan</p> <p>The Committee considered the bids that had been received from prospective consultants to support the plan's development, from a planning policy and a community engagement point of view.</p>

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	<p>The report summarised the bids and the likely costs of each, the extent to which they had met the brief, and members further considered the quality of the material provided. It was necessary to balance the professionalism and experience of the competing bids against their likely local knowledge and ability to be on the ground when required.</p> <p>The clerk advised that there would be some costs on top of the bids that the Council would need to meet and that, if necessary, it could be helpful for the Council to retain someone locally who could provide stakeholder support and liaison.</p> <p>Two references had been received from other town councils for one of the bidders and these were shared with the members in the meeting.</p> <p>The meeting came to a view about the preferred provider and it was agreed to invite them to attend the next meeting, to answer members' questions, before a recommendation could be made to full Council in December to accept the preferred tender.</p> <p>RESOLVED to invite the preferred bidder to the next meeting on 20th November to explore aspects of their intended approach to the work.</p> <p><i>(At the end of this item, the meeting reverted to public session)</i></p>
NP24/10	<p>Composition of stakeholder panel, Central Kettering Neighbourhood Plan</p> <p>A report was submitted setting out the need for and role of a stakeholder panel in helping to drive forward the plan and widen community engagement. It was agreed that the panel should not be too large as to be unwieldy and that there were a wide number of organisations who could make a contribution without being members of the panel. It was agreed that the following groups should be approached to test their interest in joining the panel, accepting that more people might come forward through the early stages of consultation</p> <ul style="list-style-type: none">- KTC – one member to chair the panel- NNC – planning officer- Civic Society- Friends of the Art Gallery and Museum- North Northants Social Enterprise Network- Brightwayz- All Saints Community Group

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	<ul style="list-style-type: none">- Tresham Institute- Accommodation Concern- The Interfaith Forum <p>Terms of reference for the panel had been drafted and could be developed in the coming weeks.</p> <p>RESOLVED accordingly</p>
	Meeting closed at 8.05pm

Signed.....

Date.....