

ACTION PLAN 2024-25 MONITORING OF PRIORITY ACTIONS

Objective	Activity	Details	Resources	Timescale	Responsible Committee or Working Group	Progress
Economy Objective 1 - Growth	Hanwood Park urban extension community trust	Secure places on the Hanwood Park Community Trust for KTC. Continue to engage with developer and with NNC in respect of the use of S106 money.	Member time Officer and member time	During 2024-5	Council	Appointment made March 24 Cllr Evelyn Some joint work undertaken – Hanwood park have filmed KTC activities during the summer to add to a promotional video they are making, with KTC having access to the material. Regular contact maintained with developer. Planning application renewed in May 2024 and KTC made points about need for a replacement to the WeWA and longer term provision of health facilities on site.
Economy Objective 2 – Town centre	Markets	Promote and expand the regular weekly markets; Review management and staffing requirements once a public toilet facility is provided.	£16000 deficit expected in year	Ongoing By September 2024	Markets and Events Committee Finance and Governance Committee	Steady growth in market size and reach
Economy Objective 2 – town centre	Public toilets	Purchase land at Wadcroft from NNC	Approx £100,000 purchase and installation	Starting January 2024	Finance and Governance Committee	Conveyancing in progress

		<p>Draw up specification and agree location for new toilet provision</p> <p>Seek planning permission</p> <p>Seek tenders for provision and water supply</p> <p>Appoint clients' agent to manage Installation</p> <p>Agree maintenance and cleaning arrangements</p>	<p>costs; assume free to users.</p> <p>Up to £35000 in annual maintenance and cleaning costs</p>			
Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing	Events _Christmas 2023	<p>Deliver a package of Christmas events and entertainments which comprises</p> <ul style="list-style-type: none"> - Erection of Christmas lights and decorations - Real Christmas tree - Light switch on event - A Santas grotto - Saturday Christmas markets - Entertainment and music throughout the town centre during the christmas season 	<p>£40,000 cost of lights</p> <p>£30,000 for all other elements</p>	By December 2024	Market and Events Committee	<p>Preparatory work underway.</p> <p>Power supply to art gallery gardens needs restoring – NNC aware.</p> <p>Giving Tree commissioned with NNC and Newlands</p>
Economy Objective 2 – Town Centres;	Events Kettering by the Sea	Deliver a three week+ long Kettering by the Sea during August 2023	£27,750	By August 2024	Market and Events Committee	Completed. Some overspending during to increased security being employed in the

and Health and Community Objective 3 Wellbeing		including associated services, entertainment and learning opportunities for children aged under 14				light of Southport murders and some local issues.
Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing	Running event	Organise, with external specialist partners, a UK athletics accredited half marathon or 10km run round the local area, with associated fun run and shorter runs taking place at the same time.	£25,000	In the first half of 2025	Market and Events Committee	M&E Ctte has determined main provider and agreed date – 9 th March 2025 Routes agreed with Highway Authority, Boughton Estates and Wicksteed Park. Publicity commenced June 2024
Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing	Events – all other events	Provide an agreed set of events including <ul style="list-style-type: none"> - “Summer Saturdays” - Bands in the Park - Skateboarding activities - Friday Night Discos - Midsummer market - Love Food - Vegan Market 	£27,275	From April 2024 onwards	Markets and Events Committee	All spring and summer events completed .
Economy Objective 2 – Town Centres; and Health and Community	Kettering Cultural Consortium	Become a member of the Kettering Cultural Consortium; provide administrative support to it and support its expansion of remit to improve collaboration between	Member and officer time	From early 2024 onwards	Markets and Events Committee	KCC up and running and has allocated £10,000 to projects in 2024, including <ul style="list-style-type: none"> - Kettfest £6000, plus - “Cup song” event at Wicksteed involving primary schools £1000 - School Reading Challenge £1400

Objective 3 Wellbeing		events organisers and venue owners in town Provide grant aid to the KCC Support Kettfest with grant aid and administrative support + market stalls	£10,000 £1000			Kettfest successful event on 22 nd June supported by grant, via KCC, plus KTC own grant and ward initiative pledges. Some staffing costs incurred on top of grant.
Health and Community Objective 3 – Wellbeing	Allotments	Implement a priority investment programme with allotment societies and implement during 2024/25 – review at end of year. Ensure completion of access arrangements with Western Power in relation to Northfield Avenue	£1200 income per year in rents; £10000 maintenance and development costs	By March 2025	Allotments WG Finance and Governance Committee	Fencing at Northfield Avenue and clearance of brook at South End Allotments. Brook clearance completed in September Fencing planning application approved August 2024; works to commence in autumn
Health and Community Objective 3 - Wellbeing Objective 4 – Safety Sustainability Objective 6 - Climate	Community resilience	To engage in dialogue with local groups and organisations about the most effective interventions to support local communities and help local people and places become more resilient.	£7,500 in budget	From April 2023	Council Finance and Governance Committee	£1100 to Shopmobility to bridge the gap between old and new providers selected by NNC. Shopmobility still in operation but no permanent provision is being funded by NNC. £1500 towards ASB reporting system in Kettering – launch date in September.

change mitigation		To provide grant aid where agreed for specific projects.				Knife amnesty box agreed and paid for – installation due shortly.
Health and Community Objective 3 - Wellbeing Objective 4 – Safety Sustainability Objective 6- Climate change mitigation	Community Infrastructure Fund	To develop a programme of spending which reflects the council’s objectives both within the town centre and wider.	£20,000 in budget	From April 2023	Council Finance and Governance Committee	Pull tests on catenary wires fixings took place in April - £2800. Missing wires replaced in July. Installation of power supply improvements in Gold St to be costed up by NNC. Notice board installation agreed with Newlands Centre in terms of location-planning application submitted in July.
Health and Community Objective 3 Wellbeing	Small grants scheme and a members initiative fund	Review 23/24 scheme and change criteria where necessary Run grants award programmes	£20,000 for small grants of which- -£5k to be allocated to core costs of selected organisations -£5k for environmental projects -£10k for mental health	By March 2024 May-August 2023 September to December 2024 July to October 2024	Finance and Governance Committee	Scheme reviewed as set out in column 4 Core grants paid May 2024 £5k environmental monies to be combined with Love Wildlife allocation to provide a larger pot. Grants programme launched 15 th July

		<p>Run Ward initiatives fund programme</p> <p>Re-allocate any unspent ward initiatives monies after Christmas 2024</p>	<p>and cost of living support</p> <p>£10,000 for members' ward initiative fund</p>	<p>By Jan1st 2025</p> <p>After Jan 1st 2025</p>		<p>WIF fund opened on 1st April; some disruption to process as a result of elections Only £1700 spent so far.</p>
Health and Community Objective 3 Wellbeing	Community lottery	<p>Promote and manage lottery</p> <p>Review grants criteria and allocate monies</p>	<p>Officer and member time</p> <p>5% of lottery proceeds available for promotion and admin costs</p>	<p>Throughout year</p> <p>By March 2024</p>	Finance and Governance Committee	<p>Some recent publicity produced a small pick up in new sign ups, but numbers declined again thereafter.</p> <p>Criteria reviewed and agreed to focus on culture in 2024, with a single grant award at end of year.</p>
Health and Community Objective 4 – safety	Speed devices	<p>Ensure all three speed devices work effectively and are maintained</p> <p>Install a fourth device in highest priority area during 2024</p>	<p>£ 3500 for any new device/ repairs and maintenance</p>	<p>Throughout year</p> <p>By autumn 2024</p>	Finance and Governance Committee	<p>One device supplied with new battery April 24</p> <p><u>Devices for St Mary's Rd and Thurston Drive</u> – in process at the moment. Exact location and funding for the Thurston Rd device awaited.</p>
Health and Community Objective 5 – Armed Forces Covenant	Remembrance Day events	Work with the Royal British Legion with costs and management of event, in particular the traffic order and hospitality costs.	£2250	November each year	Markets and Events Committee	Arrangements to be changed in 2024- as reported to and agreed by M&E Cttee . Road closure order in place and arrangements for event in process.

Sustainability Objective 7 Development standards and policies	Headlands Neighbourhood Plan	<p>Ensure Neighbourhood Planning Committee has the ability to monitor the effectiveness of the Headlands Neighbourhood Plan.</p> <p>Ensure Planning Committee is aware of conflicts between the plan and planning applications</p>	Clerk time	Ongoing	<p>Neighbourhood Planning Committee</p> <p>Planning Committee and Neighbourhood Planning Ctte</p>	<p>Annual monitoring report took place in Feb 2024; no serious issues to report, key planning appeal will test plan's efficacy later in year.</p> <p>Planning Ctte receiving NPC comments on applications in plan area.</p>
Sustainability Objective 7 Development standards and policies	New Neighbourhood Plan for other parts of Kettering	<p>Consider and plan for the development of a Neighbourhood Plan which covers at least the Town centre</p> <p>Work with NNC on the parameters of a plan, and understand the impact of the planning policies they are working on.</p> <p>Engage consultants to work up planning policy and to support consultation and engagement</p>	£10,000 in budget	<p>By April 2024</p> <p>By April 2024</p> <p>By November 2024</p>	<p>Neighbourhood Planning Committee</p> <p>Council</p>	<p>Member workshop on 12th June. Council agreed geography of area on 10th July- submission made to NNC for this to be designated.</p> <p>Specification for appointment of consultants in preparation to be issued in late September</p> <p>Next Neighbourhood Planning Committees in October and November to agree appointment of consultants, community engagement resource and identify key stakeholders.</p>
Sustainability Objective 7 Development	Replacement Area Action Plan for Kettering Town Centre	Engage NNC in dialogue to deliver a planning framework to protect the town centre and adjacent	Clerk time initially.	BY April 2023	Council	To be addressed as part of the neighbourhood plan above

standards and policies		areas for inappropriate or poor quality development				
Economy Objective 2 – Town Centres Sustainability Objective 8 - Biodiversity	Assume responsibility for on street planting schemes within Kettering Town centre from NNC from 1 st April 2024	Establish extent of schemes, actual cost breakdown, service specification. Change signage on planters Employ NNC to carry out work for first year, pending a review of arrangements during 2024	£25,000 in budget	By End February 2024 By mid April 2024 By October 2024	Council Finance and Governance Committee	Planting in place during late May and early June 2024 Signage installed June 2024 Initial discussions opened with NNC about next year – to be reported verbally and then to Council on 23 rd October.
Sustainability Objective 6, Climate change mitigation, 8 Biodiversity 9 Walking and Cycling	Sustainable development	Develop and encourage projects which improve local sustainability and which deepen local people’s commitments to more sustainable lifestyles Develop and promote sources of information for local people to use, including through the Council’s website, to improve sustainable lifestyles; engage with schools and local groups to this effect.	£4000 in budget to pump prime projects and ideas and provide grants . Member and officer time	Throughout the year	Finance and Governance Cttee	Blister pack recycling – set up with Mill Rd Pharmacy in August. This has proved too successful in some respects and is the subject of a separate report on this agenda. Covered in part by information on website and by projects detailed elsewhere in this section

		Sponsor seed exchanges/giveaways during the year working with Kettering Allotment Association, Groundwork Trust and Kettering Nature Group	Part of budget above	May and Sept.		<ul style="list-style-type: none"> - Free seeds - run by Kettering Nature Group £75 – projects started March 24. - Seed exchanges run by Green Patch and Allotment Association - £500 – first delivered in May and next due in September respectively
		Run an annual Love Wildlife Grants programme	Part of budget above	To be run in autumn 2024		Assume £3000 for Love Wildlife grants, - combined with £5000 from grants budget.
Health and Community Objective 3 - Wellbeing	Contribute to the improvement of play areas in town	Contribute to Ise Valley play area renewal costs	£7000 in 24/25 budget	By June 2024	Council	Working with NNC, who are yet to provide own finance for the project .
		Engage with NNC on design and consultation of the Ise Valley play area		Between Feb and July 2024	Finance and Governance Ctte.	Public consultation on project on hold.
		Engage with NNC on a wider programme of play area renewal across Kettering	£5000 in annual budget from 2025/6 onwards	Starting in 2024		NNC reticence about designing a renewal programme just for Kettering
Organisational Effectiveness Objective 11 communications and engagement	Town Meetings	Review format and approach to Town meetings	Clerk time	By January 2024	Council Finance and Governance Ctte	Format change trailed at Feb event
		Agree a programme and themes for town meetings during 2024-5		By May 2024		Town meeting on 11 th September themed “Getting Ready for Winter”

Health and Community Objective 3 Wellbeing Organisational Effectiveness Objective 11 communications and engagement	Integrated Care System	Engage with ICS and the Local Area Partnership	Clerk and member time	Throughout 2023	Council	Mental health promotional work remains a priority and KTC provided support to LAP in progressing physical and on line resources through Mayor and officers.
Organisational Effectiveness Objective 11 communications and engagement	Continue to apply and implement the Communications strategy and social media policy.	Produce a regular Newsletter for stakeholders on KTC activities Produce an Events brochure for promoting events	Deputy Clerk time Part of events budget– about £1000	From December 2023 By end March 2024 and again by March 2025	Finance and Governance Cttee Markets and Events Cttee	E-Newsletter produced monthly 2024 brochure produced and distributed