

**ACTION PLAN 2024-25 MONITORING OF PRIORITY ACTIONS**

<b>Objective</b>	<b>Activity</b>	<b>Details</b>	<b>Resources</b>	<b>Timescale</b>	<b>Responsible Committee or Working Group</b>	<b>Progress</b>
Economy Objective 1 - Growth	Hanwood Park urban extension community trust	Secure places on the Hanwood Park Community Trust for KTC.  Continue to engage with developer and with NNC in respect of the use of S106 money.	Member time  Officer and member time	During 2024-5	Council	Appointment made March 24 Cllr Evelyn  Some joint work undertaken – Hanwood park have filmed KTC activities during the summer to add to a promotional video they are making, with KTC having access to the material.  Hanwood Park have contributed to upgrades and solar panels to Ise Community Centre building.  Regular contact maintained with developer. Planning application renewed in May 2024 and KTC made points about need for a replacement to the WeWA and longer term provision of health facilities on site.  Report on January Council re consultation on use of S106 monies
Economy Objective 2 – Town centre	Markets	Promote and expand the regular weekly markets;  Review management and staffing requirements once	£16000 deficit expected in year	Ongoing	Markets and Events Committee	Steady growth in market size and reach

		a public toilet facility is provided.		By September 2024	Finance and Governance Committee	
Economy Objective 2 – town centre	Public toilets	<p>Purchase land at Wadcroft from NNC</p> <p>Draw up specification and agree location for new toilet provision</p> <p>Seek planning permission</p> <p>Seek tenders for provision and water supply</p> <p>Appoint clients’ agent to manage Installation Agree maintenance and cleaning arrangements</p>	<p>Approx £100,000 purchase and installation costs; assume free to users.</p> <p>Up to £35000 in annual maintenance and cleaning costs</p>	Starting January 2024	Finance and Governance Committee	Conveyancing in progress
Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing	Events _Christmas 2023	<p>Deliver a package of Christmas events and entertainments which comprises</p> <ul style="list-style-type: none"> <li>- Erection of Christmas lights and decorations</li> <li>- Real Christmas tree</li> <li>- Light switch on event</li> <li>- A Santas grotto</li> <li>- Saturday Christmas markets</li> <li>- Entertainment and music throughout the</li> </ul>	<p>£40,000 cost of lights</p> <p>£30,000 for all other elements</p>	By December 2024	Market and Events Committee	<p>Power supply to art gallery gardens was restored in November.</p> <p>Christmas lights erected without drama this year and switch on took place on 28.11.24, with approx. 2000 attending</p> <p>Giving Tree commissioned with NNC and Newlands. Grotto jointly commissioned with Newlands; grotto has had some excellent feedback.</p>

		town centre during the christmas season				Two Mayoral events – Christmas tree festival and Deputy Mayors Christmas party took place in December.
Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing	Events Kettering by the Sea	Deliver a three week+ long Kettering by the Sea during August 2023 including associated services, entertainment and learning opportunities for children aged under 14	£27,750	By August 2024	Market and Events Committee	Completed. Some overspending during to increased security being employed in the light of Southport murders and some local issues.
Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing	Running event	Organise, with external specialist partners, a UK athletics accredited half marathon or 10km run round the local area, with associated fun run and shorter runs taking place at the same time.	£25,000	In the first half of 2025	Market and Events Committee	M&E Ctte has determined main provider and agreed date – 9 <sup>th</sup> March 2025  Routes agreed with Highway Authority, Boughton Estates and Wicksteed Park. Publicity commenced June 2024 . 5k fun run publicity has commenced.  Entertainment being booked for the route.  Good take up to date of runners. Should easily exceed 1000 participants.
Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing	Events – all other events	Provide an agreed set of events including - “Summer Saturdays” - Bands in the Park - Skateboarding activities - Friday Night Discos - Midsummer market - Love Food	£27,275	From April 2024 onwards	Markets and Events Committee	All spring and summer events completed .

		- Vegan Market				
Economy Objective 2 – Town Centres; and Health and Community Objective 3 Wellbeing	Kettering Cultural Consortium	Become a member of the Kettering Cultural Consortium; provide administrative support to it and support its expansion of remit to improve collaboration between events organisers and venue owners in town  Provide grant aid to the KCC Support Kettfest with grant aid and administrative support + market stalls	Member and officer time  £10,000  £1000	From early 2024 onwards	Markets and Events Committee	KCC up and running and has allocated £10,000 to projects in 2024, including - Kettfest £6000, plus - “Cup song” event at Wicksteed involving primary schools £1000 - School Reading Challenge £1400  Kettfest successful event on 22 <sup>nd</sup> June supported by grant, via KCC, plus KTC own grant and ward initiative pledges. Some staffing costs incurred on top of grant.
Health and Community Objective 3 – Wellbeing	Allotments	Implement a priority investment programme with allotment societies and implement during 2024/25 – review at end of year.  Ensure completion of access arrangements with Western Power in relation to Northfield Avenue	£1200 income per year in rents;  £10000 maintenance and development costs	By March 2025	Allotments WG Finance and Governance Committee	Fencing at Northfield Avenue and clearance of brook at South End Allotments.  Brook clearance completed in September  Fencing planning application approved August 2024; work planned for Jan/Feb.

<p>Health and Community Objective 3 - Wellbeing Objective 4 – Safety Sustainability Objective 6 - Climate change mitigation</p>	<p>Community resilience</p>	<p>To engage in dialogue with local groups and organisations about the most effective interventions to support local communities and help local people and places become more resilient.</p> <p>To provide grant aid where agreed for specific projects.</p>	<p>£7,500 in budget</p>	<p>From April 2023</p>	<p>Council Finance and Governance Committee</p>	<p>£1100 to Shopmobility to bridge the gap between old and new providers selected by NNC. Shopmobility still in operation but no permanent provision is being funded by NNC.</p> <p>£1500 towards ASB reporting system in Kettering – launched September.</p> <p>Knife amnesty box agreed and paid for – installed October. Filled up inside two weeks.</p> <p>£3000 to Boxing club, Regent St.</p> <p>Printing of promotional materials for Pubwatch completed November 24</p>
<p>Health and Community Objective 3 - Wellbeing Objective 4 – Safety Sustainability Objective 6- Climate change mitigation</p>	<p>Community Infrastructure Fund</p>	<p>To develop a programme of spending which reflects the council’s objectives both within the town centre and wider.</p>	<p>£20,000 in budget</p>	<p>From April 2023</p>	<p>Council Finance and Governance Committee</p>	<p>Pull tests on catenary wires fixings took place in April - £2800. Missing wires replaced in July.</p> <p>Installation of power supply improvements in Gold St still to be costed up by NNC.</p> <p>Notice board installation agreed with Newlands Centre in terms of location- planning application approved Oct 1<sup>st</sup> Notice board ordered and due to be installed January</p>

<p>Health and Community Objective 3 Wellbeing</p>	<p>Small grants scheme and a members initiative fund</p>	<p>Review 23/24 scheme and change criteria where necessary</p> <p>Run grants award programmes</p> <p>Run Ward initiatives fund programme</p> <p>Re-allocate any unspent ward initiatives monies after Christmas 2024</p>	<p>£20,000 for small grants of which-</p> <p>-£5k to be allocated to core costs of selected organisations</p> <p>-£5k for environmental projects</p> <p>-£10k for mental health and cost of living support</p> <p>£10,000 for members' ward initiative fund</p>	<p>By March 2024</p> <p>May-August 2023</p> <p>September to December 2024</p> <p>July to October 2024</p> <p>By Jan1st 2025</p> <p>After Jan 1<sup>st</sup> 2025</p>	<p>Finance and Governance Committee</p>	<p>Scheme reviewed as set out in column 4</p> <p>Core grants paid May 2024</p> <p>£5k environmental monies combined with Love Wildlife allocation to provide a larger pot. Scheme launched 1<sup>st</sup> October - on this agenda</p> <p>Grants approved and paid .</p> <p>WIF fund opened on 1<sup>st</sup> April; some disruption to process as a result of elections £6559 spent or committed at point at which the scheme closed on 31.12.24. Report on the re-use of the remaining sum on this agenda.</p>
<p>Health and Community Objective 3 Wellbeing</p>	<p>Community lottery</p>	<p>Promote and manage lottery</p>	<p>Officer and member time</p>	<p>Throughout year</p>	<p>Finance and Governance Committee</p>	<p>Some recent publicity produced a small pick up in new sign ups, but numbers declined again thereafter.</p>

		Review grants criteria and allocate monies	5% of lottery proceeds available for promotion and admin costs	By March 2024		Criteria reviewed and agreed to focus on culture in 2024, with a single grant award at end of year. Proposals being worked on by Kettering Cultural Consortium
Health and Community Objective 4 – safety	Speed devices	Ensure all three speed devices work effectively and are maintained  Install a fourth device in highest priority area during 2024	£ 3500 for any new device/ repairs and maintenance	Throughout year  By autumn 2024	Finance and Governance Committee	One device supplied with new battery April 24 and again in October 24.  <u>Devices for St Mary’s Rd and Thurston Drive</u> –funding approved and received ; highway authority approval granted and order placed. Likely supply and install date is February.
Health and Community Objective 5 – Armed Forces Covenant	Remembrance Day events	Work with the Royal British Legion with costs and management of event, in particular the traffic order and hospitality costs.	£2250	November each year	Markets and Events Committee	Event took place on 19 <sup>th</sup> December in new location. Review meeting on 17 <sup>th</sup> December with RBL and others.
Sustainability Objective 7 Development standards and policies	Headlands Neighbourhood Plan	Ensure Neighbourhood Planning Committee has the ability to monitor the effectiveness of the Headlands Neighbourhood Plan.  Ensure Planning Committee is aware of conflicts between the plan and planning applications	Clerk time	Ongoing	Neighbourhood Planning Committee  Planning Committee and Neighbourhood Planning Ctte	Annual monitoring report took place in Feb 2024; no serious issues to report, key planning appeal will test plan’s efficacy later in year. New monitoring report due Jan 25  Planning Ctte receiving NPC comments on applications in plan area.

Sustainability Objective 7 Development standards and policies	New Neighbourhood Plan for other parts of Kettering	<p>Consider and plan for the development of a Neighbourhood Plan which covers at least the Town centre</p> <p>Work with NNC on the parameters of a plan, and understand the impact of the planning policies they are working on.</p> <p>Engage consultants to work up planning policy and to support consultation and engagement</p>	£10,000 in budget	<p>By April 2024</p> <p>By April 2024</p> <p>By November 2024</p>	<p>Neighbourhood Planning Committee</p> <p>Council</p>	<p>Member workshop on 12<sup>th</sup> June. Area designated formally by NNC in October 24</p> <p>Council appointed consultants on 11<sup>th</sup> December 10<sup>th</sup> Stakeholder/advisory panel being set up. Work to begin in new year.</p>
Sustainability Objective 7 Development standards and policies	Replacement Area Action Plan for Kettering Town Centre	Engage NNC in dialogue to deliver a planning framework to protect the town centre and adjacent areas for inappropriate or poor quality development	Clerk time initially.	By April 2023	Council	To be addressed as part of the neighbourhood plan above
Economy Objective 2 – Town Centres  Sustainability Objective 8 - Biodiversity	Assume responsibility for on street planting schemes within Kettering Town centre from NNC from 1 <sup>st</sup> April 2024	<p>Establish extent of schemes, actual cost breakdown, service specification.</p> <p>Change signage on planters</p> <p>Employ NNC to carry out work for first year, pending</p>	£25,000 in budget	<p>By End February 2024</p> <p>By mid April 2024</p>	Council Finance and Governance Committee	<p>Planting in place during late May and early June 2024</p> <p>Signage installed June 2024</p> <p>Provision for 25/6 agreed by Council in October</p>

		a review of arrangements during 2024		By October 2024		
Sustainability Objective 6, Climate change mitigation, 8 Biodiversity 9 Walking and Cycling	Sustainable development	<p>Develop and encourage projects which improve local sustainability and which deepen local people’s commitments to more sustainable lifestyles</p> <p>Develop and promote sources of information for local people to use, including through the Council’s website, to improve sustainable lifestyles; engage with schools and local groups to this effect.</p> <p>Sponsor seed exchanges/giveaways during the year working with Kettering Allotment Association, Groundwork Trust and Kettering Nature Group</p> <p>Run an annual Love Wildlife Grants programme</p>	<p>£4000 in budget to pump prime projects and ideas and provide grants .</p> <p>Member and officer time</p> <p>Part of budget above</p> <p>Part of budget above</p>	<p>Throughout the year</p> <p>May and Sept.</p> <p>To be run in autumn 2024</p>	Finance and Governance Cttee	<p>Blister pack recycling – set up with Mill Rd Pharmacy in August; now paused. Waiting for NHS to decide if wish to take it up.</p> <p>Covered in part by information on website and by projects detailed elsewhere in this section</p> <ul style="list-style-type: none"> <li>- Free seeds - run by Kettering Nature Group £75 – projects started March 24.</li> <li>- Seed exchanges run by Green Patch and Allotment Association - £250 – delivered in May and September respectively</li> </ul> <p>Assume £3000 for Love Wildlife grants, - combined with £5000 from grants budget.</p>

Health and Community Objective 3 - Wellbeing	Contribute to the improvement of play areas in town	<p>Contribute to Ise Valley play area renewal costs</p> <p>Engage with NNC on design and consultation of the Ise Valley play area</p> <p>Engage with NNC on a wider programme of play area renewal across Kettering</p>	<p>£7000 in 24/25 budget</p> <p>£5000 in annual budget from 2025/6 onwards</p>	<p>By June 2024</p> <p>Between Feb and July 2024</p> <p>Starting in 2024</p>	<p>Council</p> <p>Finance and Governance Ctte.</p>	<p>Funding opportunity for NNC has ended so project on hold .</p> <p>Public consultation on project on hold.</p> <p>NNC reticence about designing a renewal programme just for Kettering</p>
Organisational Effectiveness Objective 11 communications and engagement	Town Meetings	<p>Review format and approach to Town meetings</p> <p>Agree a programme and themes for town meetings during 2024-5</p>	Clerk time	<p>By January 2024</p> <p>By May 2024</p>	<p>Council</p> <p>Finance and Governance Ctte</p>	<p>Format change trailed at Feb event</p> <p>Town meeting on 11<sup>th</sup> September themed "Getting Ready for Winter"</p> <p>Meeting in February to focus on neighbourhood plan</p>
Health and Community Objective 3 Wellbeing Organisational Effectiveness Objective 11 communications and engagement	Integrated Care System	Engage with ICS and the Local Area Partnership	Clerk and member time	Throughout 2023	Council	Mental health promotional work remains a priority and KTC provided support to LAP in progressing physical and on line resources through Mayor and officers.

Organisational Effectiveness Objective 11 communications and engagement	Continue to apply and implement the Communications strategy and social media policy.	Produce a regular Newsletter for stakeholders on KTC activities Produce an Events brochure for promoting events	Deputy Clerk time  Part of events budget– about £1000	From December 2023  By end Mar 2024 and again by March 2025	Finance and Governance Ctte  Markets and Events Ctte	E-Newsletter produced monthly  2024 brochure produced and distributed 2025 brochure in planning